

SCHOOL ADMISSION APPEAL TIMETABLE 2024/2025

Appeals for normal round of admissions	
Date of allocation of places	1st March 2024
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	28 th March 2024
Appeals will be heard by	17 th June 2024
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	10 school days before the appeal hearing date
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Allocation Day for Late Applications	8 th May 2024
Appeals for later applications will be heard	At the same time as previously scheduled appeals or within 40 school days of appeal being lodged
Decision letters sent to appellant	Normally within 5 school days

Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	28 days from the date of notification that the application was unsuccessful
Where the offer of a place would have been conditional upon exam results- Appeals will be heard	Within 30 school days of confirmation of those results
Where the offer of a place would not have been conditional upon exam results, appeals must be heard	Within 40 school days of the deadline for lodging appeals
Notice of appeal hearing	10 school days of the appeal hearing
Deadline for governing body to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or as soon as is reasonably practicable if not
Decision letters sent to appellant	Normally within 5 school days

Appeals for in-year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	30 school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of the appeal being lodged
Notice of appeal hearing	At least 10 school days notice
Deadline for governing body to submit evidence for the appeal	10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Appeals for later applications will be heard	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged or as soon as is reasonable practicable if not
Decision letters sent to appellant	Normally within 5 school days